



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **ELENA – FELICIA ALBOIU**

Address(es) București, România

Telephone(s) 0721 238 902

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Nationality Romanian

Date of birth 1978.07.06

Gender Female

Desired employment / Occupational field Researcher

Work experience

Dates 2016 - present

Occupation or position held Chief secretary of the Faculty

Main activities and responsibilities Management of the academic activities of the students enrolled in bachelor's degree studies, master's degree studies

Name and address of employer Faculty of Railways, Roads and Bridges, Technical University of Civil Engineering, Bucharest, 122-124 Lacul Tei Bvd., District 2, 020396, Romania

Type of business or sector Higher education

Dates October 2011 - 2016

Occupation or position held Research engineer

Main activities and responsibilities Research activities in the field of science of building materials

Name and address of employer Department of Roads, Railways and Building Materials, Technical University of Civil Engineering, Bucharest, 122-124 Lacul Tei Bvd., District 2, 020396, Romania

Type of business or sector Higher education

Dates 2008 - 2011, October

Occupation or position held PC operator

Main activities and responsibilities Management and operation of the computers owned by the department

Name and address of employer Department of Roads, Railways and Building Materials, Technical University of Civil Engineering, Bucharest, 122-124 Lacul Tei Bvd., District 2, 020396, Romania

Type of business or sector Higher education

Dates 2007 – 2008, June

Occupation or position held Expert reviewer

Main activities and responsibilities Negotiating contracts; responsible for twelve monthly number printed and specialized collections of books

Name and address of employer S.C. Tribuna Economică SA, Bucharest, 28-30, Bd. Gh. Magheru, District 1, Romania

Type of business or sector Publishing House

Dates 2002 – 2006

Occupation or position held Substitute teacher

Main activities and responsibilities Coordination of educational activities; teaching physics, chemistry and natural sciences

Name and address of employer Modern Progression School Bucharest, 2. Str. Vasile Gherghel, District 1, Romania

Type of business or sector

Secondary education

Education and training

Dates 2013 - present

Title of qualification awarded PhD Student

Principal subjects/occupational skills covered Contributions to the Hyperbaric Thermo-Hydraulic Processes

Name and type of organisation providing education and training Technical University of Civil Engineering, Bucharest, 122-124 Lacul Tei Blvd., District 2, 020396, Romania

Level in national or international classification PhD Studies – Level 7

Dates 2011 – 2013

Title of qualification awarded Master of science

Principal subjects/occupational skills covered High-level technologies for the protection of the urban environment

Name and type of organisation providing education and training Technical University of Civil Engineering, Faculty of Building Services ,66, Pache Protopopescu Blvd, Distinct 2, 021414 Bucharest, Romania

Level in national or international classification Graduate studies – master studies

Dates 2006 – 2011

Title of qualification awarded Engineer

Principal subjects/occupational skills covered Building Services

Name and type of organisation providing education and training Technical University of Civil Engineering, Faculty of Building Services ,66, Pache Protopopescu Blvd, Distinct 2, 021414 Bucharest, Romania

Level in national or international classification Bachelor's degree studies – Level 6

Dates 2009 September – 2009 December

Title of qualification awarded -

Principal subjects/occupational skills covered Erasmus student

Name and type of organisation providing education and training Department of Mechanical Engineering and Aeronautics, University Of Patras, Greece

Level in national or international classification Higher education

Personal skills and competences

Mother tongue Romanian

Other languages

Self-assessment

European level (*)

English

Greek

French

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	A2	Elementary user
A1	Elementary user	A1	Elementary user	A1	Elementary user	A1	Elementary user	A1	Elementary user
A1	Elementary user	A1	Elementary user	A1	Elementary user	A1	Elementary user	A1	Elementary user

(*) [Common European Framework of Reference for Languages](http://europa.europa.eu/education/languages/docs/cefr_en.pdf)

Social skills and competences

Team spirit, ability to work in research teams including members from different institutions

Organisational skills and competences	Team coordination
Technical skills and competences	Laboratory work; designing
Computer skills and competences	Windows MS Office; Autocad; Epanet; Labview
Other skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Driving licence	B Category
Additional information	