

The Doctoral School of the Technical University of Civil Engineering organizes Doctoral Studies signups during September 1<sup>st</sup> to September 9<sup>th</sup>, 2014, both for Romanian and foreign candidates.

For the admission to doctoral studies of the foreign candidates, they have to send to the Doctoral School or to Rector's Secretariat, the registration required documents, for approval, with at least 60 days before the opening date of enrollment.

The documents required for enrollment to Doctoral Studies which need to be translated into one of the following languages: Romanian / English / French / German, are:

- Birth certificate;
- Marriage certificate (if applicable);
- Baccalaureate Diploma (or equivalent);
- Bachelor degree (or equivalent);
- Transcript of records from faculty;
- Medical certificate (including HIV test);
- 4 passport photographs;
- Copy of passport.

The foreign candidates who have obtained the Letter of acceptance from the Ministry of National Education can address to the Doctoral School (Rector's Secretariat) of the Technical University of Civil Engineering, until October 1<sup>st</sup> of each year.

*Foreign citizens who have obtained recognition in order to enter to Doctoral Studies will pay or not charges, as decided by the Ministry of National Education recorded in the Letter of Acceptance.*

The fees for foreign PhD students enrolled at their own expenses and who are not citizens of the Member States, are established according with the Law 102/1994 and methodological Norms of Monit.Rom.No.10 from 01/05/2006.

The fee for doctoral studies in the Technical University of Civil Engineering for a PhD student, other than a citizen of the Member States is 2610 euro/year.

Aspects regarding the dossiers for the recognition of abroad studies by Member States citizens of the European Union, of the European Economic Area and in the Swiss Confederation in order to apply for the university studies admission contest in the academic year 2014/2015:

- dossiers for registering to undergraduate studies will be sent by courier/post to M.E.N./C.N.E.R.D. accompanied by a forwarding address from the university, starting with 06/01/2014, until 08/15/2014 (M.E.N. Registry date).
- in the case of incomplete dossiers which C.N.E.R.D. require additional documentation, they will be sent until 12/01/2014 (M.E.N. Registry date).
- the candidates who obtained certificates/attestations of recognition issued by C.N.E.R.D. in previous years can be enrolled to studies based on their, to the same specialty or related specialties..
- dossiers for registering to Master and PhD studies or postgraduate training and continuing professional development will be accompanied by a forwarding address that will specify the

registering period of performing these studies and programs and will not be submitted subsequent to this date. If C.N.E.R.D. will require additional documents these will be submitted within 60 days.

Information regarding the contents of the dossier for recognition can be found on the website CNERD - [www.cnred.edu.ro](http://www.cnred.edu.ro), section Citizen of a member state of the European Union / family member / subsidiary protection.

For more information and to avoid unjustified movement of the applicants to C.N.E.R.D. headquarters, please contact us at the following telephone numbers and e-mails:

➤ for admission to undergraduate studies:

Gabriela Lețcai – [letcai.gabriela@medu.edu.ro](mailto:letcai.gabriela@medu.edu.ro), tel. 021 405 56 40

Dana Constantin - [constantin.dana@medu.edu.ro](mailto:constantin.dana@medu.edu.ro), tel. 021 405 56 59

➤ for admission to Master and PhD studies:

Adrian Iordache – [adriart.iordache@medu.edu.ro](mailto:adriart.iordache@medu.edu.ro), tel. 021 405 62 44